

Dauphin County General Authority

Barbara A. Zemlock, Chairperson
David W. Shannon, Vice-Chairperson
Eric Epstein, Secretary
Bill Kohl, Treasurer
Doug Gelder, Assistant Secretary/ Assistant Treasurer

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WEDNESDAY, JUNE 18, 2025 DAUPHIN COUNTY GENERAL AUTHORITY BOARD OF DIRECTORS REGULAR BOARD MEETING

- I. CALL TO ORDER**
- II. APPROVAL OF THE MAY 21, 2025 BOARD MEETING MINUTES**
- III. HISTORY OF THE DAUPHIN COUNTY GENERAL AUTHORITY PRESENTATION**
- IV. PUBLIC COMMENT**
- V. GOLF COMMITTEE REPORT**

MAY TRANSFER = \$77,115
YEAR TO DATE REVENUE IS \$38,000 LESS THAN BUDGET, DUE TO WEATHER.
RAINED MORE THAN ½ THE DAYS IN THE MONTH OF MAY
GPS UNITS INSTALLED AND WEATHER ALERT SYSTEM IS OPERATIONAL.
- VI. FINANCIAL REPORT**
 - A. MAY 31, 2025 FINANCIAL REPORT**
- VII. RIVERFRONT OFFICE CENTER REPORT – BREANNA MCCOY**
 - A. PMI – MAY OPERATING EXPENSES - \$148,813.71**

MOTION: REQUESTING APPROVAL FOR THE TRANSFER TO PMI IN THE AMOUNT OF \$148,813.71 TO PAY THE MAY 2025 OPERATING EXPENSES.
 - B. GANNETT FLEMING INVOICE - \$4,940.00**

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE GANNETT FLEMING INVOICE IN THE AMOUNT OF \$4,940.00 FOR ENGINEERING WORK IN CONNECTION WITH THE PROPERTY PERIMETER FENCE PROJECT.
THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - C. GANNETT FLEMING INVOICE - \$11,072.00**

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE GANNETT FLEMING INVOICE IN THE AMOUNT OF \$11,072.00 FOR ENGINEERING WORK IN CONNECTION WITH THE LOADING DOCK PROJECT.
THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - D. CAPITOL VIEW CONTRACT - \$19,770.00**

MOTION: REQUESTING APPROVAL OF THE CAPITOL VIEW WINDOW CLEANING CONTRACT TO INCLUDE A SPRING AND FALL CLEANING IN THE AGGREGATE AMOUNT OF \$19,770.00 TO CLEAN THREE (3) CATCH BASINS.
THIS IS AN OPERATING EXPENSE.
 - E. PADOT MOTORCYCLE TRAINING PROGRAM – STATUS REPORT - SOLICITOR**
 - F. EASEMENT MAINTENANCE AGREEMENT - STATUS REPORT - SOLICITOR**
 - G. SECURITY SYSTEM – DISCUSSION**

H. PADOT LEASEHOLD IMPROVEMENT CONSENT FORM - \$2,498.00

MOTION: REQUESTING APPROVAL OF THE PADOT LEASEHOLD IMPROVEMENT CONSENT FORM IN THE AMOUNT OF \$2,498.00 TO INSTALL TWO (2) 50 AMP BREAKERS AND TO CONNECT TWO (2) UPS SYSTEMS.

THIS IS A TENANT EXPENSE.

I. PADOC LEASEHOLD IMPROVEMENT CONSENT FORM - \$3,600.00

MOTION: REQUESTING APPROVAL OF THE PADOC LEASEHOLD IMPROVEMENT CONSENT FORM IN THE AMOUNT OF \$3,600.00 TO REPLACE DAMAGED FILE CVT.

THIS IS A TENANT EXPENSE.

J. BUILDING RULES AND REGULATIONS DISCUSSION

**VIII. REPORT FROM THE ADMINISTRATOR
MATTERS REQUIRING ACTION:**

A. RBC CAPITAL MARKETS INVOICE - \$8,333.33.00 (May, 2025 Administrative Services)

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE RBC CAPITAL MARKETS LLC MAY INVOICE IN THE AMOUNT OF \$8,333.33.

B. BEYOND THE NUMBERS INVOICE- \$3,500.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE BEYOND THE NUMBERS INVOICE IN THE AMOUNT OF \$3,500.00 FOR THE MAY ACCOUNTING WORK.

C. POST & SCHELL INVOICE - \$11,703.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE POST & SCHELL INVOICE IN THE AMOUNT OF \$11,703.00 FOR MAY SPECIAL COUNSEL WORK.

D. ROUND4 LLC INVOICE - \$425.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE ROUND4 LLC INVOICE IN THE AMOUNT OF \$425.00 FOR CHANGES MADE TO THE WEBSITE.

E. POST & SHELL INVOICE - \$11,130.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE POST & SCHELL SOLICITOR INVOICE IN THE AMOUNT OF \$11,130.00 FOR MAY SOLICITOR WORK.

F. KREBS COMMUNICATIONS INVOICE – \$2,500.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE KREBS COMMUNICATIONS INVOICE IN THE AMOUNT OF \$2,500.00 FOR MAY PUBLIC RELATIONS WORKS.

G. BNY MELLON TRUSTEE ACCOUNT DIRECTION LETTER

MOTION: REQUESTING APPROVAL OF THE BNY MELLON ACCOUNT DIRECTION LETTER.

H. SERIES 2020 ARBITRAGE REBATE LETTER

MOTION: REQUESTING APPROVAL OF THE ARBITRAGE REBATE LETTER FOR THE SERIES OF 2020 S&T BANK LOAN.

I. WEBSITE ADA COMPLIANCE – DISCUSSION

IX. DAUPHIN HIGHLANDS GOLF COURSE

A. RATIFY THE JULY 1, 2025 DEBT SERVICE PAYMENT – \$27,889.77

MOTION: REQUESTING RATIFICATION OF THE PAYMENT OF THE JULY 1, 2025 DEBT SERVICE PAYMENT IN THE AMOUNT OF \$27,889.77

X. OLD BUSINESS - NONE

XI EXECUTIVE SESSION

XII. ADJOURNMENT