

Dauphin County General Authority

Barbara A. Zemlock, Chairperson
David W. Shannon, Vice-Chairperson
Eric Epstein, Secretary
Bill Kohl, Treasurer
Doug Gelder, Assistant Secretary/ Assistant Treasurer

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WEDNESDAY, APRIL 16, 2025 DAUPHIN COUNTY GENERAL AUTHORITY BOARD OF DIRECTORS REGULAR BOARD MEETING

- I. CALL TO ORDER
- II. APPROVAL OF THE MARCH 19, 2025 BOARD MEETING MINUTES
- III. PUBLIC COMMENT
- IV. EXECUTIVE SESSION – NONE
- V. FINANCIAL REPORT
 - A. MARCH 31, 2025 FINANCIAL REPORT
 - B. 2024 AUDIT PRESENTATION, BOYER & RITTER
MOTION: REQUESTING APPROVAL OF THE 2024 AUDIT REPORT AND RELATED AUDIT DOCUMENTS, AS PRESENTED BY BOYER & RITTER.
- VI. RIVERFRONT OFFICE CENTER REPORT – BREANNA MCCOY
 - A. PMI – MARCH OPERATING EXPENSES - \$188,020.22
MOTION: REQUESTING APPROVAL FOR THE TRANSFER TO PMI IN THE AMOUNT OF \$188,020.22 TO PAY THE MARCH 2025 OPERATING EXPENSES.
 - B. AINSWORTH INVOICE - \$5,869.00
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE AINSWORTH INVOICE IN THE AMOUNT OF \$5,869.00 TO REPAIR ONE TOWER PUMP MOTOR.
THIS EXPENSE WILL BE PAID FROM OPERATIONS.
 - C. GANNETT FLEMING INVOICE - \$4,844.00
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE GANNETT FLEMING INVOICE IN THE AMOUNT OF \$4,844.00 FOR ENGINEERING WORK IN CONNECTION WITH THE LOADING DOCK PROJECT.
THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - D. GANNETT FLEMING INVOICE - \$1,040.00
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE GANNETT FLEMING INVOICE IN THE AMOUNT OF \$1,040.00 FOR DESIGN WORK IN CONNECTION WITH THE PROPERTY PERIMETER FENCING PROJECT.
THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - E. TKE INVOICE - \$32,630.64
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE TKE INVOICE IN THE AMOUNT OF \$32,630.36 FOR THE ELEVATOR PROJECT.
THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - F. ELEVATOR PROJECT CHANGE ORDER - \$10,475.00
MOTION: REQUESTING APPROVAL OF THE CHANGE ORDER TO INSTALL CONDUIT TO ACCOMMODATE THE CARD ACCESS READER SYSTEM.
THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.

G. CAPITOL VIEW CONSTRUCTION PROPOSAL - \$9,885.00

MOTION: REQUESTING APPROVAL OF THE CAPITOL VIEW CONSTRUCTION PROPOSAL IN THE AMOUNT OF \$9,885.00 TO CLEAN WINDOWS, BOTH INTERIOR AND EXTERIOR.

THIS IS AN OPERATING EXPENSE.

H. PADOT LEASEHOLD CONSENT IMPROVEMENT CONSENT - \$3,985.00.

MOTION: REQUESTING APPROVAL OF THE DEPARTMENT OF CORRECTIONS LEASEHOLD IMPROVEMENT CONSENT IN THE AMOUNT OF \$3,985.00 TO REMOVE UPS BATTERIES AND CABINETS.

THIS IS A TENANT EXPENSE.

I. PADOT MOTORCYCLE TRAINING PROGRAM – DISCUSSION

J. EASEMENT MAINTENANCE AGREEMENT – DISCUSSION ONLY

VII. GOLF COMMITTEE REPORT

**VIII. REPORT FROM THE ADMINISTRATOR
MATTERS REQUIRING ACTION:**

A. RBC CAPITAL MARKETS INVOICE - \$8,333.33.00 (March, 2025 Administrative Services)

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE RBC CAPITAL MARKETS LLC MARCH INVOICE IN THE AMOUNT OF \$8,333.33.

B. BEYOND THE NUMBERS INVOICE- \$3,500.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE BEYOND THE NUMBERS INVOICE IN THE AMOUNT OF \$3,500.00 FOR THE MARCH ACCOUNTING WORK.

C. POST & SCHELL INVOICE - \$10,410.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE POST & SCHELL INVOICE IN THE AMOUNT OF \$10,410.00 FOR MARCH SPECIAL SOLICITOR WORK.

D. KREBS COMMUNICATION AND PUBLIC ENGAGEMENT LLC INVOICE - \$375.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE KREBS COMMUNICATIONS AND PUBLIC ENGAGEMENT LLC INVOICE IN THE AMOUNT OF \$375.00 FOR MARCH.

IX. DAUPHIN HIGHLANDS GOLF COURSE

A. RATIFY THE MAY 1, 2025 DEBT SERVICE PAYMENT – \$27,888.64

MOTION: REQUESTING RATIFICATION OF THE PAYMENT OF THE MAY 1, 2025 DEBT SERVICE PAYMENT IN THE AMOUNT OF \$27,888.64

THE LOAN BALANCE IS \$5,752,873.87.

B. ESCO SECURITY PROPOSAL - \$12,413.00

MOTION: REQUESTING APPROVAL OF THE ESCO SECURITY PROPOSAL IN THE AMOUNT OF \$12,413.00 FOR NEW SECURITY CAMARAS AND 6-MONTH STORAGE COST @ \$8,260.00.

C. EZ-GO CART TECHNOLOGY

MOTION: REQUESTING APPROVAL THE EZ-GO CART LEASE FOR THE IN-CART TECHNOLOGY.

D. EZ-GO UTILIT CART PURCHASE - \$15,164.80

MOTION: REQUESTING APPROVAL OF THE PURCHASE OF TWO EZ-GO UTILITY CARTS - \$15,164.80.

X. OLD BUSINESS - NONE

XI. EXECUTIVE SESSION

XII. ADJOURNMENT