

Dauphin County General Authority

Barbara A. Zemlock, Chairperson
David W. Shannon, Vice-Chairperson
Eric Epstein, Secretary
Bill Kohl, Treasurer
Doug Gelder, Assistant Secretary/ Assistant Treasurer

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WEDNESDAY, MARCH 19, 2025 DAUPHIN COUNTY GENERAL AUTHORITY BOARD OF DIRECTORS REGULAR BOARD MEETING

- I. CALL TO ORDER**
- II. APPROVAL OF THE FEBRUARY 19, 2025 BOARD MEETING MINUTES**
- III. PUBLIC COMMENT**
- IV. EXECUTIVE SESSION – NONE**
- V. FINANCIAL REPORT – FEBRUARY 28, 2025**
- VI. RIVERFRONT OFFICE CENTER REPORT – BREANNA MCCOY**
 - A. PMI – FEBRUARY OPERATING EXPENSES - \$258,003.13
MOTION: REQUESTING APPROVAL FOR THE TRANSFER TO PMI IN THE AMOUNT OF \$258,003.13 TO PAY THE FEBRUARY 2025 OPERATING EXPENSES.
 - B. GANNETT FLEMING INVOICE - \$346.00
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE GANNETT FLEMING INVOICE IN THE AMOUNT OF \$346.00 IN CONNECTION WITH THE LOADING DOCK RENOVATION PROJECT.
THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - C. TRIANGLE FIRE PROTECTION INC. PROPOSAL - \$8,870.00
MOTION: REQUESTING APPROVAL OF THE TRIANGLE FIRE PROTECTION INC. PROPOSAL IN THE AGGREGATE AMOUNT OF \$8,870.00 FOR WORK RELATED TO THE ELEVATOR MODERNIZATION PROJECT. THIS CHANGE ORDER IS THE RESULT OF RECENT CHANGES MADE BY THE CITY OF HARRISBURG AND NOT DUE TO THE CONTRACTOR MAKING CHANGES TO THE SCOPE OF THE PROJECT.
THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - D. RIVERFRONT OFFICE CENTER BUILDING USE REGULATIONS – DISCUSSION ONLY
 - E. CCTV RETENTION POLICY – DISCUSSION ONLY
 - F. PADOT LEASEHOLD CONSENT IMPROVEMENT CONSENT - \$4,108.98.
MOTION: REQUESTING APPROVAL OF THE PADOT LEASEHOLD IMPROVEMENT CONSENT IN THE AMOUNT OF \$4,108.98 TO INSTALL A CAT-6 LINE FROM THE 4TH FLOOR TO THE SECURITY SHED.
THIS IS A TENANT EXPENSE.
 - G. PROBATION AND PAROLE LEASEHOLD IMPROVEMENT CONSENT - \$1,340.00
MOTION: REQUESTING APPROVAL OF THE PROBATION AND PAROLE LEASEHOLD IMPROVEMENT CONSENT IN THE AMOUNT OF \$1,340.00 FOR EQUIPMENT UPGRADES IN THE CONFERENCE ROOM.
THIS IS A TENANT EXPENSE.
 - H. PADOT MOTORCYCLE TRAINING PROGRAM – DISCUSSION

I. BUS TRAINING PROGRAM USE AGREEMENT

MOTION: REQUESTING APPROVAL OF THE BUS TRAINING PROGRAM USE AGREEMENT

J. PYRAMID CONSTRUCTION AGREEMENT

MOTION: REQUESTING APPROVAL OF THE PYRAMID CONSTRUCTION AGREEMENT.

K. G.R. SPONAUGLE PROPOSAL –

MOTION: REQUESTING APPROVAL OF THE G.R. SPONAUGLE PROPOSAL TO REPAIR AND CLEAN THE ELECTRICAL PANEL. THIS WORK IS CONTRACTED THROUGH THE COSTARS PROGRAM.

L. EV CHARGING STATION – DISCUSSION ONLY

M. PROPERTY EASEMENT – DISCUSSION ONLY

N. AINSWORTH INC. PROPOSAL

MOTION: REQUESTING APPROVAL OF THE AINSWORTH PROPOSAL FOR ANNUAL HVAC MAINTANENCE.

VII. GOLF COMMITTEE REPORT

**VIII. REPORT FROM THE ADMINISTRATOR
MATTERS REQUIRING ACTION:**

A. RBC CAPITAL MARKETS INVOICE - \$8,333.33.00 (February, 2025 Administrative Services)

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE RBC CAPITAL MARKETS LLC FEBRUARY INVOICE IN THE AMOUNT OF \$8,333.33.

B. BEYOND THE NUMBERS INVOICE- \$6,335.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE BEYOND THE NUMBERS INVOICE IN THE AMOUNT OF \$6,335.00 FOR THE FEBRUARY ACCOUNTING WORK AND AUDIT PREPARATION.

C. POST & SCHELL INVOICE - \$12,870.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE POST & SCHELL INVOICE IN THE AMOUNT OF \$12,870.00 FOR FEBRUARY SPECIAL COUNSEL WORK.

D. KREBS COMMUNICATION AND PUBLIC ENGAGEMENT LLC INVOICE - \$3,638.72

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE KREBS COMMUNICATIONS AND PUBLIC ENGAGEMENT LLC INVOICE IN THE AMOUNT OF \$3,638.72 FOR FEBRUARY.

E. POST & SCHELL INVOICE –12,300.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE POST & SCHELL INVOICE IN THE AMOUNT OF \$12,300.00 FOR FEBRUARY SOLICITOR WORK.

F. ROUND 4 INVOICE – \$75.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE ROUND 4 LLC INVOICE IN THE AMOUNT OF \$75.00 FOR CHANGES MADE TO THE WEBSITE.

G. PA MEDIA INVOICE - \$70.80

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE PA MEDIA INVOICE IN THE AMOUNT OF \$70.80 FOR THE PATRIOT NEWS ADVERTISEMENT IN CONNECTION WITH THE SOLICITATION OF PROPOSALS FOR THE DAUPHIN HIGHLANDS GOLF COURSE.

H. BOYER & RITTER INVOICE - \$12,000.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE BOYER & RITTER INVOICE IN THE AMOUNT OF \$12,000.00. THIS IS INVOICE #1 FOR THE 2024 AUDIT.

IX. DAUPHIN HIGHLANDS GOLF COURSE

A. RATIFY THE APRIL 1, 2025 DEBT SERVICE PAYMENT – \$27,914.64

MOTION: REQUESTING RATIFICATION OF THE PAYMENT OF THE APRIL 1, 2025 DEBT SERVICE PAYMENT IN THE AMOUNT OF \$27,914.64

THE LOAN BALANCE IS \$5,752,873.87.

B. QUARRY LAND USE AGREEMENT – DISCUSSION ONLY

C. SOURCEWELL AGREEMENT

MOTION: REQUESTING APPROVAL AND DIRECTION TO JOIN SOURCEWELL PURCHASNG AGENCY AS A MEMBER.

D. EZGO IN CART TECHNOLOGY PROPOSAL

MOTION: REQUESTING APPROVAL OF THE EZ GO PROPOSAL FOR IN CART TECHNOLOGY, SUBJECT TO REVIEW AND APPROVAL OF THE SOLICITOR.

E. CLUBHOUSE SECURITY – DISCUSSION ONLY

IX. OLD BUSINESS

A. GREENBELT – GRANT APPLICATION

MOTION: REQUESTING APPROVAL OF THE GREENBELT GRANT APPLICATION LETTER.

XI. EXECUTIVE SESSION

XII. ADJOURNMENT